

ECOLOMED



TRAINING OVERVIEW

1. To log in to the Ecolomed training system, please go to Ecolomed.com and click on the blue training icon as shown below.

The image shows a screenshot of the Ecolomed website. At the top left is the Ecolomed logo, which consists of a stylized red and green cross-like shape followed by the text "Ecolomed" in a large, bold, sans-serif font, and "Funeral Industry OSHA Compliance" in a smaller font below it. To the right of the logo, the email address "info@ecolomed.com" and the phone number "Tel: 918-625-4755" are displayed. Further right are social media icons for Facebook, Twitter, and Google+. Below the header is a dark grey navigation bar with white text links: "Home", "Who We Are", "Services", "Clients", "Contact", "FAQ", "Blog", and "Supplies". The main content area features a large banner with the text "We are here to help!" on the left and a photograph of a man in a suit on the right. Below the banner is a grey button that says "Contact Us Today!". To the left of the banner are four horizontal menu items: "WHO WE ARE", "FAQ", "WHAT WE OFFER", and "WE WORK WITH THE BEST". Below the banner is a "Latest News" section with two articles. To the right of the "Contact Us Today!" button is a "TRAINING" icon, which is a hand holding a blue marker, circled in red. To the right of the "TRAINING" icon are two other icons: "Safety Data Sheets" (a red and white hazard sign) and "Consulting" (a hand pointing at a screen). Below these icons are three columns of text describing the services: "Training", "SDS Management", and "Consulting".

Ecolomed
Funeral Industry OSHA Compliance

info@ecolomed.com | Tel: 918-625-4755

Home Who We Are Services Clients Contact FAQ Blog Supplies

We are here to help!

WHO WE ARE

FAQ

WHAT WE OFFER

WE WORK WITH THE BEST

Contact Us Today!

5/9

Latest News

OSHA 300 Logs - Cemetery Ops
January 29, 2019

OSHA Increases Maximum

TRAINING

Safety Data Sheets

Consulting

Training
We offer online required OSHA compliance training for employees. Satisfy

SDS Management
Let us take care of your SDS log so you don't have to. We offer custom online

Consulting
We offer consulting services to help solve compliance problems,

2. Click on the green Login button at the bottom of the training screen to go to the Login page. You will be taken to the Login page to enter your Username and Password. If you have forgotten your Username and/or Password, click on the area below the gray Login button and follow the instructions as provided. You will be prompted via e-mail to change your password. If you do not receive an e-mail, please check your junk folder or contact your team leader or Ecolomed at (918) 625-4755 to confirm your e-mail address is accurate in the system. Please update your password which must be at least 8 characters and contain 1, upper case letter, 1 lower case letter, 1 number and 1 special character.

TRAINING SCREEN

We offer online required OSHA compliance training for employees. Satisfy your annual obligation to train employees using our suite of required training modules powered by our user-friendly learning management system (LMS).

We offer the following OSHA-required training for funeral directors, embalmers, removal personnel, and administrative staff:

- Formaldehyde Training for Funeral Workers
- Bloodborne Pathogens Training for Funeral Workers
- Hazard Communication
- Respiratory Protection
- Voluntary Use of Respirator - OSHA Appendix D
- Tuberculosis Infection Control Training for Funeral Workers
- Emergency Action Plan
- Portable Fire Extinguisher Awareness
- EHS Management System
- General Health and Safety - Funeral Homes/Cemeteries
- Access to Employee Exposure and Medical Records
- Safe Equipment Operation
- Excavation Safety - Graves



Each training module consists of two parts: 1) material, and 2) examination. Upon completing the material, the user is allowed to take the examination. Upon successful completion of the examination, an electronic certificate of completion is generated for the employee. This certificate of completion is archived and accessible at all times by the employee and funeral home administrator within our LMS.

Each employee group is assigned certain training modules based upon their occupational exposure and job description. For example funeral directors and embalmers are assigned almost all of the modules, while administrative staff are assigned only a few. In addition, our LMS allows each funeral home assigned administrator to add or delete users, reset passwords, assign courses, delete courses, receive regular training compliance scorecards, and more.



LOGIN PAGE


3. Once you are logged into the system your dashboard will show the courses that you are assigned. It will look similar to the screen below but will show the courses that you have been specifically assigned. To begin a course, click on the course and then on the start button and the training will begin.

The screenshot displays a dashboard interface with a top navigation bar containing tabs for 'All', 'In Progress', 'Overdue', 'Not Started', and 'Completed'. A search bar is located below the navigation bar with the placeholder text 'Search for assigned courses and learning paths'. The main content area features a grid of course cards. The first card, 'Access to Employee Exposure and Medical Records', is circled in red. Other visible cards include 'Bloodborne Pathogens Training for Funeral Workers' and 'EHS Management System'. Each card shows a progress bar at 0% and a share icon. To the right of the course grid is a 'News' section with a tip: 'TIP: To review any answers you may have missed on a training module, click on the course module icon, then click the "results" link located on the far right side of course module link'. The tip is dated '22 months ago'.

4. After each slide, please click the arrow (>) button on right side of slide to continue through the remaining training slides.

BLOODBORNE PATHOGENS

OSHA 1910.1030



Page 1 of 31

Q - +

A red circle highlights a dark grey circular button with a white right-pointing arrow (>) on the right side of the slide.

- Once all training slides have been reviewed, the last slide will indicate that you are now ready to take the Assessment. Click on the Next button in the upper right part of screen to move on to the Assessment.

The screenshot shows a presentation slide titled "Assessment". At the top, there is a navigation bar with three buttons: "PREVIOUS" (disabled), "NEXT" (highlighted in green and circled in red), and "EXIT" (disabled). The slide content includes the heading "Assessment" and a paragraph: "You are now ready to take the assessment. Please click 'NEXT' (top right) to take the assessment and complete this training." Below the text is a graphic of a blue and yellow pencil pointing to a grid of red circles containing the letters A, B, C, and D. At the bottom of the slide, there is a footer bar with "Page 31 of 31", a search icon, and minus/plus navigation icons.

6. Click the Start button to begin your assessment.

Bloodborne Pathogens Training for Funeral Workers

Bloodborne Pathogens Training Assessment

Bloodborne Pathogens Training Assessment

PREVIOUS MODULE

NEXT MODULE

EXIT

80% Passmark

No time limit

A score of 80% or better is required to successfully complete this course.

START

CANCEL

7. Select the appropriate answer for each question and then click the “Next Question” button.

Bloodborne Pathogens Training Assessment

PREVIOUS MODULE NEXT MODULE EXIT

After an exposure incident, your funeral home is required to provide you proper medical follow-up and consultation?

True

False

NEXT QUESTION 5 Questions remaining

8. Once you have answered all the Assessment questions, you will be taken to a review page. You can review your answers and make changes to your responses.

Bloodborne Pathogens Training for Funeral Workers

Bloodborne Pathogens Training Assessment

☰ Bloodborne Pathogens Training Assessment

◀ PREVIOUS MODULE

▶ NEXT MODULE

✕ EXIT

Review your answers

You have reached the end of the assessment. Please review your answers and click "complete" to finish the module.

1. The hepatitis B virus cannot live outside of the body?

False

↑ Change this answer

2. The human immunodeficiency virus (HIV) causes Acquired Immunodeficiency Syndrome (AIDS)?

True

↑ Change this answer

3. AIDS is a disease that primarily affects what?

Immune System

↑ Change this answer

4. It is recommended that the funeral home maintain each biomedical waste disposal manifest received from vendor to show proper incineration?

True

↑ Change this answer

5. Which biological agent has a vaccine you can take for protection from infection?

9. Once you have reviewed your answers, click the complete button to finalize the assessment and for your score to be calculated.

Bloodborne Pathogens Training for Funeral Workers

Bloodborne Pathogens Training Assessment

22. You are more likely to contract HIV from a HIV-contaminated needlestick incident than you are hepatitis B from a hepatitis B-contaminated needlestick incident?

False

↑ Change this answer

23. After an exposure incident, your funeral home is required to provide you proper medical follow-up and consultation?

True

↑ Change this answer

24. What bodily fluids listed below are considered to be potentially infectious?

All of the Above

↑ Change this answer

25. In addition to hepatitis B virus, what other biological agent primarily affects your liver?

Hepatitis C

↑ Change this answer

COMPLETE

10. Your dashboard will indicate that your assessment is 100% complete and your score will be shown on the left-hand corner of the assessment module. A score of 80% is passing. To review the questions that you missed you can click on the results button on the bottom right hand corner.

The screenshot shows the Ecolomed course dashboard. At the top, there is a navigation bar with the Ecolomed logo and links for Home, Course Library, Achievements, Live Sessions, and Instructor. A user profile icon with 'LL' is in the top right. Below the navigation bar, the breadcrumb path is 'Course Library / Bloodborne Pathogens Training for Funeral Workers'. The main content area has a dark background. On the left is a 'BIOHAZARD' warning sign icon. To its right is the course title 'Bloodborne Pathogens Training for Funeral Workers' and a description: 'OSHA required training to educate the funeral worker about the hazards associated with potentially infectious bodily fluids encountered during handling and embalming of the deceased. Information covered within the course includes a discussion about HIV, hepatitis B & C, universal precautions, personal protective equipment, sharps, biomedical waste disposal, hepatitis B vaccination, and more.' A large green circle with '100%' inside is highlighted with a red circle. Below the course title are three tabs: 'Modules', 'Additional References', and 'Achievements'. Under the 'Modules' tab, there is a list of modules. The first module is 'Bloodborne Pathogens Training for Funeral Workers' with a green checkmark. The second module is 'Bloodborne Pathogens Training Assessment' with a green checkmark and an information icon. Below the assessment name, it says '80% Passmark 80% My Score'. A 'Results' button is located to the right of the assessment row and is also highlighted with a red circle.

Course Library / Bloodborne Pathogens Training for Funeral Workers

Bloodborne Pathogens Training for Funeral Workers

OSHA required training to educate the funeral worker about the hazards associated with potentially infectious bodily fluids encountered during handling and embalming of the deceased. Information covered within the course includes a discussion about HIV, hepatitis B & C, universal precautions, personal protective equipment, sharps, biomedical waste disposal, hepatitis B vaccination, and more.

100%

Recent Achievements

The modules in this course must be completed in the order listed.

Module	Status	Score	Passmark	Results
Bloodborne Pathogens Training for Funeral Workers	Completed			
Bloodborne Pathogens Training Assessment	Completed	80% My Score	80%	Results

FREQUENTLY ASKED QUESTIONS

1. QUESTION: **How do I contact Ecolomed if I have questions?**

ANSWER: Please call us at (918) 625-4755 or contact us by e-mail at info@ecolomed.com

2. QUESTION: **What if you have to stop in the middle of the assessment and cannot finish?**

ANSWER: Upon re-entering the assessment portion of the module, you will be able to pick back up at the last question you answered the previous attempt.

3. QUESTION: **How do I re-take the assessment if I initially failed?**

ANSWER: From your training dashboard, click on the course once again and the system will re-launch the assessment so you can repeat it.

4. QUESTION: **Once I successfully complete a module, what documentation do I have that I successfully completed the course?**

ANSWER: Upon successful completion of a course, a “certificate of completion” will be auto-generated as a .pdf document and archived within your profile. To access all “certificates of completion”, go to your “Achievements” tab from your training dashboard

5. QUESTION: **Once I complete a course, how will I know when I need to take it again?**

ANSWER: All courses are annually-required in the system, therefore, you will be “compliant” for 365 days from the date you successfully pass a course assessment. You will receive an email from the system 30 days prior to your 365-expiration date telling you that you can once again take the course to fulfill your annual training obligation for the course. You will receive these email notifications on a regular basis until you retake the course. Courses will not be available for you to take until 30 days prior to the annual compliance deadline. Thirty days prior to your course compliance deadline, the course will re-appear in your training dashboard to once again take as described.

6. QUESTION: **The link in the email I received to retake a course doesn't work, why?**

ANSWER: All email links sent to you by our system only work for 24 hours then expire. This is for system security reasons and cannot be modified. If this happens, please go to Ecolomed.com and click on the blue training icon and then login as outlined above in Slide 2.